

South Kesteven District Council

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Planning Policy & Partnerships

Mr A B Anderson
Clerk

Hough on the Hill Parish Council
Rose Cottage
Honington Road
Barkston
GRANTHAM
Lincolnshire
NG32 2NE

Your ref: KS/NDP/HH/Decision

Please ask
for: Karen Sinclair

Direct line: 01476 406438

Email: k.sinclair@southkesteven.gov.uk

Date: 26th February 2013

Dear Mr Anderson

Application to Designate a Neighbourhood Development Area: Hough on the Hill Parish

I refer to the Parish Council's application to designate Hough on the Hill Parish as a Neighbourhood Area.

I can advise you that following consideration the application has been **approved** by the Head of Development and Growth acting under delegated powers.

I would be grateful if you could provide to me a copy of an indicative timetable for completion of the Neighbourhood Development Plan (which will assist the Council in planning resources particularly at the examination and referendum stages) and an indication of the arrangements the Parish Council intend to put in place to prepare the Plan.

Can I also remind you that in addition to its statutory obligations, the District Council is able to offer advice and support to the Parish Council throughout the preparation of the Neighbourhood Development Plan on various matters including:

- The legal procedures to be followed including those set out in the Neighbourhood Planning Regulations 2012
- Methods of consultation and engagement, including with the 'Consultation Bodies'
- Requirements of other legislation such as the Habitats Regulations and Strategic Environmental Assessments (SEA)
- Provision of Annual Monitoring Report planning data
- Conformity advice and up to date information on the Local Plan
- Local Plan evidence base data and other information/data the Council may hold (or providing links to the appropriate source) – information from the 2011 Census at Parish level has now been released which may be useful. This is available at:

2.

Mr Anderson

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<http://neighbourhood.statistics.gov.uk/dissemination/>

- Commenting on emerging drafts of the Plan
- OS mapping requirements including copyright issues
- Advising on conformity of draft Plan and suitability of support documents such as Consultation Statement and Habitats Regulations/SEA (if undertaken)

If you would like to discuss any of the above or anything else in relation to the preparation of the Neighbourhood Development Plan, please do not hesitate to get in touch.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karen Sinclair', written in a cursive style.

Karen Sinclair
Planning Policy and Partnerships Service Manager