

HOUGH ON THE HILL PARISH COUNCIL

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Chairman: Councillor Mrs S Morgan

NEIGHBOURHOOD PLAN PROJECT TEAM MINUTES OF MEETING HELD 7th January 2014

The seventh meeting of the Hough on the Hill Parish Council Neighbourhood Plan Project Team was held on Tuesday 7th January 2014 at Church View, Church Lane, Brandon NG32 2AP commencing at 6.30pm.

Present: Roger Kingscott (RK), Parish Councillor
Jane Orchiston (JO), Resident
Marilyn Taylor (MT), Resident
John Halton (JH), Resident
Penny Milnes (PM), Resident
Louise Barrett(LB), Resident

- 1. Public Forum**
None present.
- 2. Declarations of Interest**
None were declared.
- 3. Remaining Vacancy on the Team**
As JO has now resigned as a Parish Councillor and has taken up the vacant resident place, there is now a vacancy for a Parish Councillor, which will be raised with the Parish Council.
- 4. Minutes of Meeting held 9th December 2013**
Agreed as a true record. Under matters arising:
(a) Issues & Approach Report: now further updated and all missing parts completed. However, the continuing absence of detailed place maps meant that noted buildings and features are now shown as lists, not maps. PM had produced a hand-drawn map showing key features and buildings in Gelston.
Actions:
 - **PM and RK/JH to send MT lists for Gelston and Brandon.**
 - **RK to explore Parish Council's ability to use Ordnance Survey maps.**
 - **MT to enquire about assistance with maps from SKDC.**
(b) Letter to landowners still outstanding. Agreed hold-off until draft Plan complete.
(c) Letter had been sent to all landowners in and around Loveden Hill informing them of the Local Green Space proposals. No responses yet received. Agreed PM's suggestion to use 50M contour line as boundary for Local Green Space area.
- 5. Leaflet and Questionnaire**
To be delivered asap. **Action: RK to arrange payment of invoice to LB for costs of £190.**
- 6. Website Update**
RK had completed this update. **Action: MT to send round email about the January meeting and the Questionnaire.**

7. Arrangements for January Public Meeting

Church booked for 25th January for 2hrs from 10-1pm.

Format:

- commence with short presentation (RK) – no Q&A til end (use post-its)
- split into three discussion groups
- MT to send round proposals for the three groups and the issues for each
- aim is to draw people out, get ideas and views, not talk at them, interactive
- wash-up session at end to summarise 3 key positive points from each group, then next steps and deal with any outstanding questions or issues people want to raise
- MT will produce Agenda based on above for comments
- MT had produced posters for the noticeboards
- Tea/Coffee/Cake on arrival (JO and PM responsible for organising)
- set up church from 10am for 11am start
- material available on tables
- PM to obtain screen
- Press Release now agreed with PC Chair; photo session agreed for 11am Sunday 12th at the stile above Gelston, with Loveden Hill behind. MT to send to Grantham Journal, Newark Advertiser and Lincolnshire Echo (free banner advert in Village Link noted).

8. Next Steps Support

Agreed MT to enquire about free support from Locality, to comprise a desk review of work to date and advice on potential policy approaches. Globe Consultants to be approached now, to start drafting policies and proposals after this round of consultation. **JH to invite them to attend next meeting.**

9. Any Other Business

None

10. Date of Next Meeting

Monday 10th February at 6.30pm; to be held at the home of Roger Kingscott

Brandon Hall, Hall Lane, Brandon