

HOUGH ON THE HILL PARISH COUNCIL

Rose Cottage, Honington Road, Barkston, Grantham, Lincolnshire, NG322NE

Telephone: 01400 251459

E-mail: abaparishclk@hotmail.co.uk

Chairman: Councillor Mr R Kingscott

NEIGHBOURHOOD PLAN PROJECT TEAM MINUTES OF MEETING HELD 30th July 2014

The eleventh meeting of the Hough on the Hill Parish Council Neighbourhood Plan Project Team was held on 30th July 2014 at Brandon Hall, Hall Lane, Brandon NG32 2AS commencing at 6.00pm.

Present:

Roger Kingscott (RK), Parish Councillor	Penny Milnes (PM), Resident
Marilyn Taylor (MT), Resident	Louise Barrett(LB), Resident
Roger Twelvetrees (RT), Resident	Jane Orchiston (JO), Resident

Apologies:

John Halton (JH), Resident

1. Public Forum

None present.

2. Declarations of Interest

None were declared.

3. Minutes of Meeting held 30th April/9th May 2014

Agreed as a true record. No matters arising.

4. Draft Neighbourhood Plan

The minimum 6 week consultation period for comments on the draft Neighbourhood Plan expired on 23rd July. All comments received by that date now required consideration, assessing what changes – if any - should be made to the Plan. The comments, and the responses to them, needed to be fully documented and submitted as part of the 'Statement of Consultation'. RK had compiled a summary of all the comments received, and the meeting considered all those thus documented. It was agreed that many could be accommodated quite easily through minor changes to the Plan, whilst others were not felt to require a specific response, and a few were rejected.

However, there were several comments – including some received from SKDC – that required further information or advice as to how best to respond or accommodate what is being suggested. It was agreed that MT and RK seek a meeting with Karen Sinclair at SKDC in early September to ask for her help with these.

Meanwhile, RK will update the template of comments with the decisions/comments agreed, and MT will proceed to make amendments to the draft Plan in line with what was agreed.

5. Basic Conditions Statement

MT had drafted the 'Basic Conditions Statement' (with input from RT who had completed the SEA screening) and incorporated comments received from the Locality Planning Aid consultant on her first draft into the version circulated for the meeting. She reported that the updated version had been sent to Karen Sinclair at SKDC to ensure missing inputs required from SKDC were received, and to take any further advice on the suitability of the Statement before it is finalised.

6. Statement of Consultation

MT had drafted the 'Statement of Consultation' and received comments from the Locality Planning Aid consultant, which she had circulated to the meeting. MT is now to further amend the Statement in line with his advice, before sending it to Karen Sinclair for any final comments to ensure the Statement is fit for purpose. Any comments members of the NPPT wished to make on the draft should be forwarded ASAP to MT.

7. Evidence Base

MT advised that most other NP areas are producing their Evidence Base as a web-linked list and recommended that Hough on the Hill take the same approach. It was agreed that MT should produce a list of required documents and RK will upload to website and provide weblinks so that the Evidence Base can be completed.

8. Arrangements for Parish Council Final Approval

It was agreed to try and complete all the outstanding work to enable the PC to approve the final Plan and its accompanying statements/evidence base etc for submission to SKDC at its next meeting taking place on 25th September.

9. Any Other Business

No items.

10. Date of Next Meeting

Tuesday, 16th September at 6.00pm; to be held at Brandon Hall, Hall Lane, Brandon NG32 2AS